



AML Identity Verification Form

We are required to verify your identity for the purposes of the Anti-Money Laundering & Countering Financing of Terrorism Act 2009.

This form is to be completed and returned to Alan Jones Law Limited before we can act for you.

Instructions for completing this form

Step 1: Complete your personal details in Section A

Step 2: Choose your identification options in Section B and make photocopies of your relevant identity documents.

Step 3: Take **both** photocopies and original identification documents to a Trusted Referee (refer to Section C) to have them verified, or to an Alan Jones Law Limited staff member to have them verified.

Step 4: Return the completed form to us.

Section A – Your personal details

1. Mr Mrs Ms Miss Other: _____
First Name(s): _____
Surname: _____
2. Date of Birth: _____
3. Phone number: _____
4. Residential Address
Street Address: _____

Suburb or RD: _____
Town or City: _____ Post Code: _____
5. Postal Address (if different from residential)
Street Address: _____

Suburb or RD: _____
Town or City: _____ Post Code: _____
6. Citizenship: _____
7. IRD Number: _____



ALAN JONES LAW LIMITED

Section B – Identity documents including address verification

In order to verify your identity, you must provide proof of your identity and residential address from the options below.

	Primary Identification Document (Choose one from either Option 1, 2 or 3)	Secondary Identification Document (Provide only one where required)
Option 1	Valid Passport (NZ or Overseas) Valid NZ Firearms Licence	Not required
Option 2	Valid NZ Drivers Licence	Valid Credit Card (with matching signature and embossed name) Valid Debit Card (with matching signature and embossed name) Valid SuperGold Card Bank Statement (dated within the last 12 months) Government Agency Statement (e.g. statement from IRD or rates demand, also dated within the last 12 months)
Option 3	Birth Certificate (NZ or Overseas) Citizenship Certificate (NZ or Overseas)	Valid NZ Drivers Licence Valid Overseas Drivers Licence with photo and English translation (if required) and accompanied by an international driving permit Valid 18+ Card Valid NZ Armed Forces ID Valid NZ Police ID Valid SuperGold Card (with Photo)

	Proof of Address (Choose one from Option A or B)	Important Notices
Option A	Bank Statement or Correspondence Government Agency Statement Local Authority Rates or Water Bill Registered Kiwisaver/Superannuation Scheme correspondence IRD Correspondence	Documents must be dated within the last 12 months. Must show your current residential address.
Option B	Utility Bill (Gas, Power, Fixed Phone Line, Internet, Sky) Current Insurance Policy Signed Tenancy of Lease Agreement	Documents must be dated within the last 3 months. Must show your current residential address.

If you are unable to provide any of the above documents please contact us for assistance.

Section C – Document certification

Your documents can be verified face to face by an Alan Jones Law Limited staff member.

Otherwise, the copies of your identity documents must be certified by a Trusted Referee selected from the list below.

- | | | |
|--|---|--------------------------------------|
| <input type="checkbox"/> Commonwealth Representative
Medical Doctor | <input type="checkbox"/> Member of Parliament | <input type="checkbox"/> Registered |
| <input type="checkbox"/> Police Constable
Religion | <input type="checkbox"/> Kaumātua | <input type="checkbox"/> Minister of |
| <input type="checkbox"/> Notary Public
Account | <input type="checkbox"/> NZ Honorary Consul | <input type="checkbox"/> Chartered |
| <input type="checkbox"/> Registered Teacher | <input type="checkbox"/> Justice of the Peace | <input type="checkbox"/> Lawyer |

